**Rent (WA) Action Definition**

This action definition describes the process for paying Rent in WA.

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| Editable Content |  |

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| **Action Trigger** | | | |
| **Asset Type** | Tenement | | |
| **Action Name[[1]](#footnote-1)** | Rent | | |
| **Precondition** | {status} = Live | | |
| **Is Member Of** | | Managed | |
| **Interval** | Annually | | |
| **Critical Date** | Anniversary[[2]](#footnote-2) | | = {commencementDate} + {Interval} |
| **Deadline** | Deadline[[3]](#footnote-3) | | = {Critical Date} + 29 days |

*Note: The Action Trigger defines the logic of the Action. The Deadline is the latest date by which the Action can be completed.*

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| **Applies To** | | |
| **Jurisdiction** | **Sub Type** | **Version** |
| WA | Exploration Licence | Pre 2006 |
| WA | Exploration Licence | Post 2006 |
| WA | Prospecting Licence |  |
| WA | Mining Lease |  |
| WA | Miscellaneous Licence | Pre 1998 |
| WA | Miscellaneous Licence | Post 1998 |
| WA | Miscellaneous Licence | Linked |
| WA | Retention Licence |  |
| WA | General Purpose Lease |  |
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| --- | --- |
| **Task List** | |
| **Description** | **Days Needed Before Deadline** |
| Notify Geo or Exploration Manager of Rent Due | 70d |
| Notify Accounts – Reminder to pay rent | 30d |
| Pay Rent | 14d |
| Verify Rent Received on MTO | 3d |
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*Note: Task List items define the Action Status and will have their own trigger dates based on the Days Needed Before the Deadline. Task List items negate the need for separate follow up Actions. You may add in as many Task List items as you wish. If a Task List item has no Days Needed Before Deadline entered then it will default to the previous Task List item Days Needed Before Deadline.*

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| **Change History** | | |
| **Date** | **Version** | **Changes** |
| 10/10/2024 | 1.7.0 | Removed custom fields, test examples, wiki links. |
| 27/08/2019 | 1.6.0 | Removed Custom Fields as no longer required |
| 19/09/2016 | 1.5.0 | Miscellaneous Licence redefined as Pre 1998, Post 1998 or Linked |
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1. Define the action name [↑](#footnote-ref-1)
2. This is the label that will appear on the form & can be customised [↑](#footnote-ref-2)
3. This is the label that will appear on the form & can be customised [↑](#footnote-ref-3)